



ERIC GARCETTI
MAYOR

July 1, 2022

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms Sandra Figueroa-Villa to the Commission on Cannabis Regulation for the term ending June 30, 2025. Ms Figueroa-Villa will fill the vacancy created by Rita Villa, who has resigned.

I certify that in my opinion Ms Figueroa-Villa is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Sandra Figueroa-Villa
Commission: Commission on Cannabis Regulation
End of Term: 6/30/2025

Appointee Information

1. **Race/ethnicity:** Latinx
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 1 - East LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Board of Police Commissioners
6. **Highest level of education completed:**
7. **Occupation/profession:** Executive Director, El Centro del Pueblo
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Ahn, Robert L	Central	4	Asian Pacific Islander	M	30-Jun-25
Vacant					30-Jun-25
Crockett, Jasson	South Valley	2	African American	M	30-Jun-23
Narro, Victor	South Valley	4	Latino	M	30-Jun-26
Mason, Thryeris	South	8	African-American	F	30-Jun-23

Sandra Figueroa-Villa

Sandra Figueroa-Villa was born and raised in South Los Angeles. She began her community activism in social justice issues at Huntington Park High School and graduated from Roosevelt High School in Boyle Heights. She continued her activism as a student at California State University Los Angeles.

Ms. Figueroa-Villa has over 40 years' experience working in the non-profit sector. In 1980, she was appointed as the Executive Director of El Centro del Pueblo which provides services to improve the quality of life for children, youth and families in Los Angeles. Through her leadership and perseverance, she took an organization with a \$25,000 deficit and just two part-time staff and turned it into a nationally recognized social services provider with 85 full-time employees and a \$8 million-dollar annual budget.

In 2005, the agency was debt free, allowing an additional purchase of an 8,000-sq.ft. facility which houses the Echo Park Family Source Center. The renovated 10,000 sq.ft building houses the agency clinical programs and leases storefront space to private business. Income generated rolls back into service programs.

Ms. Figueroa-Villa was appointed by Mayor Eric Garcetti to the Los Angeles Board of Police Commissioners in 2013. As a Commissioner she served on several sub-committees including Homelessness and Use of Force. In 2016 she was instrumental in leading the Police Commission's efforts to adopt a policy guiding police officer interactions with people experiencing homelessness, making the LAPD one of only a handful of law enforcement agencies across the nation to implement such a policy. In 2017, she helped draft the LAPD's new use of force policy emphasizing de-escalating situations before resorting to the use of deadly force. Both policies further the LAPD's nationally recognized leadership in implementing 21st Century policing principles and practices.

As a Commissioner she took great interest in the passing of cannabis usage for both medical and (adult (recreational use)). She toured several dispensaries, concerned that cannabis will be kept from children, how social equity will be implemented, safety, and that their products were free from contaminants.

She has been a member of the California University Los Angeles Presidents Council having been appointed by President William Covino.

Ms. Figueroa-Villa has previously served on several commissions and boards, including the Los Angeles County First Five Commission, City of Los Angeles' Children, Youth and Family Commission, the Superintendent Search Committee and others. She has provided capacity building training to other non-profits, business and volunteers on community advocacy campaigns.

She is married to Jesus who is retired from the Los Angeles Unified School District, and has one daughter Xochitl.



July 1, 2022

Dear Ms Figueroa-Villa:

I am pleased to inform you that I hereby appoint you to the Commission on Cannabis Regulation for the term ending June 30, 2025. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Ms Sandra Figueroa-Villa
July 1, 2022
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As part of the City Council confirmation process, meetings will be offered to Gil Cedillo, your Councilmember, and Councilmember Marqueece Harris-Dawson, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read 'EG', followed by a horizontal line and a small flourish.

ERIC GARCETTI
Mayor

EG:tga

Attachment I
Ms Sandra Figueroa-Villa
July 1, 2022

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Gil Cedillo

_____ Councilmember Marqueece Harris-Dawson, Chair of the Council Committee considering your nomination